



**Web-based Tool  
for Digitalisation of Network Statements and  
Corridor Information Documents**

**Evaluation Criteria for Awarding of the  
Framework Agreement**

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## 1 Criteria for Awarding of the Framework Agreement (FA)

Services of high quality are important for RNE. If any mandatory criterion defined in the specifications documents is not fulfilled, the complete offer is not further evaluated, and the submitted tender is eliminated from consideration. Therefore, the FA is awarded (in accordance with the best tenderer principle) to the technically and economically most favourable tender (best tender). The criteria for the awarding of the FA and the actual determination of the technically and economically most favourable tender are:

### 1. Round of evaluation:

In the 1st round of evaluation, RNE will choose a maximum number of three tenderers for the 2<sup>nd</sup> round based on the below criteria.

<b>Price</b>	<b>50%</b> (up to 50 points)	Total price of all services	<b>50%</b> (up to 50 points)
<b>Quality</b>	<b>50%</b> (up to 50 points)	Quality of written approach/methodology	<b>20%</b> (up to 20 points)
		Project organisation incl. timetable of activities and number of expert days proposed	<b>5%</b> (up to 5 points)
		Quality control/risk measures and maintenance concept	<b>5%</b> (up to 5 points)
		Company evaluation	<b>20%</b> (up to 20 points)

### 2. Round of evaluation:

In the 2<sup>nd</sup> round of evaluation, RNE will choose the winning tenderer based on the below criteria.

<b>Price</b>	<b>50%</b> (up to 50 points)	Total price of all services	<b>50%</b> (up to 50 points)
<b>Quality</b>	<b>50%</b> (up to 50 points)	Quality of written approach/methodology	<b>20%</b> (up to 20 points)
		Project organisation incl. timetable of activities and number of expert days proposed	<b>5%</b> (up to 5 points)
		Quality control/risk measures and maintenance concept	<b>5%</b> (up to 5 points)
		Oral presentation of proposal and risk assessment	<b>20%</b> (up to 20 points)

After the oral presentation in the 2<sup>nd</sup> round, the tenderers will be offered the possibility to update their offers. The updated offers will be considered as final.

In case of equal total points, the FA is awarded to the tender with more points achieved for quality.

## 1.1 Price (50 Points)

### 1.1.1 Total price of all services (50 Points)

The points for the award criterion “Total price of all services” are calculated as follows:

$$\text{Points} = \frac{LP \times P}{OP}$$

Points ... number of points achieved for the evaluated offer

LP ... total price of all services of the offer with the lowest total price of all services of all submitted offers

P ... maximum number of points to be achieved (50)

OP ... total price of all services of the evaluated offer according to price sheet

The offer with the lowest total price of all services of all submitted offers achieves the maximum amount of points (50 Points).

## 1.2 Quality (50 Points)

### 1.2.1 In General

The evaluation committee (jury) consists of minimum 4 members. The evaluation committee shall jointly evaluate the proposals and presentations. The consultation and the assessment does not take place in the presence of the tenderers.

### 1.2.2 Written Approach/Methodology (20 Points)

Each tenderer shall deliver a written approach regarding the implementation of NS and CID Digital Tool (specifications documents) organised as such:

- » Any comments the tenderer has on the specifications for the successful execution of activities, in particular regarding the objectives and expected results, thus demonstrating the degree of understanding of the FA. The tenderer`s opinion on the key issues related to the achievement of the FA objectives and expected results.
- » An outline of the approach proposed for the FA implementation.
- » A list of the proposed tasks and description you consider necessary to achieve the FA objectives.
- » Input and output.

### 1.2.3 Project Organisation (5 Points)

- » The timing, the sequence and the duration of the proposed tasks.
- » The identification and the timing of major milestones, the allocation of tasks to consortium members/subcontractors in executing the FA, including an indication of how the achievement of these would be reflected in any reports.

### 1.2.4 Quality Control/Risk Measures and Maintenance Concept (5 Points)

- » An explanation of the quality approach.
- » An explanation of the risks and mitigation measures.
- » A description of the maintenance concept.

The written approach may consist of maximum 30 pages in A4 format excluding cover sheet and table of contents but including all annexes, tables, pictures, charts, diagrams, etc.

### 1.2.5 Company Evaluation (20 Points)

An evaluation committee will make the assessment. It will conduct a joint assessment by means of school grades (1=very good, 5=insufficient) for each predefined criterion.

### 1.2.6 Procedure for the Oral Presentation (20 Points)

As a part of the negotiated procedure, there shall be an oral presentation of the written approach. The presentation has to be performed in English.

A maximum number of three tenderers fulfilling the formal minimum criteria will receive an invitation to present its written approach. The maximum duration of the oral presentation for each tenderer is 90 minutes. **The project manager and one other named key expert shall participate.** The presentation will take place at the RNE office in Vienna.

Procedure for the oral presentation in detail:

Description	Maximum duration
Short introduction of all participants, and – if desired – general presentation of the company.	10 minutes
Demonstration of implementation capacity	10 minutes
Presentation of the written approach: the tenderer shall present and explain the submitted written approach	25 minutes
The evaluation committee will ask detailed questions regarding the written approach and the presentation.	45 minutes

The tenderer may use a laptop and a beamer. RNE will make available a beamer, Wi-Fi and a flip chart. All other equipment (laptop, etc.) shall be brought by the tenderer's representatives themselves.

## 2 Reservation of RNE

RNE reserves the right to change the award criteria during the course of the award procedure; particularly, if the tender documents are modified during the course of the award procedure because of a changed scope of services (modified or additional services and/or prices). In such a case, a suitable deadline will be set for the tenderers to give them the opportunity to adjust their offers accordingly.