



Capacity Management Coordination Manager

RailNetEurope (RNE) is an association of European Infrastructure Managers (IMs) and Allocation Bodies (ABs) with the common goal of facilitating international traffic on the European rail infrastructure and increasing the efficiency of the IMs'/ABs' processes. RNE's Joint Office (JO) is located in Vienna with approximately 80 international employees.

Detailed information can be found on RNE's website: www.rne.eu

To strengthen the competitiveness of European railways, we are currently implementing innovative processes and IT solutions for Capacity Management, as these will be required from the upcoming EU Regulation on the use of railway infrastructure capacity. Since RNE is proactively adapting to take on enhanced responsibilities for the potential future role as the Network Coordinator, we are looking for candidates supporting the steering and coordination of RNE's Members' efforts in implementing these processes and IT solutions on a national level. As Implementation Coordination Manager, you will also be responsible to coordinate and oversee funding activities related to Capacity Management.

Your duties / responsibilities

- Contribute to national implementation coordination and monitoring
 - Build and maintain general overview about progress of the implementation of Strategic Capacity Planning and Timetabling processes and corresponding IT platforms on national and central level, including impact of updates on ongoing funding projects
 - Strategic support of RNE Members, to apply and implement processes and workflows nationally (webinars, roadshows, individual support)
 - Active engagement with internal and external stakeholders, contribution to prepare and facilitate relevant meetings
 - Support Team Lead in preparation and execution of external meetings

- Coordination of funding activities related to Capacity Management
 - Build and maintain overview of tasks, deliverables and milestones of ongoing funding projects and alignment with all relevant RNE business areas
 - Support of Capacity Management Team for applications to EU funding calls
 - Close cooperation with RNE funding team
 - Regular progress reporting
- Maintain and improve communication network with efficient information flows with all relevant RNE business areas
- Support to Capacity Management Performance Manager in Capacity Management KPI calculation (e.g. operational performance monitoring, data assessments etc.)

Your qualifications & skills

- Good knowledge of the international railway sector, with a particular focus on processes of Strategic Capacity Planning, request and allocation of train paths
- Solid understanding of IT workflows and their connection to pre-defined processes, ability to articulate IT functional requirements from user needs
- Creative and analytical way of addressing challenges and willingness to learn
- Excellent communication and stakeholder management skills, including the ability to negotiate and identify compromises
- Very good presentation skills, with the ability to convey complex subjects clearly and persuasively to both technical and non-technical audiences
- Knowledge of European funding schemes in the transport sector, particularly related to CEF Transport funding is considered a benefit
- Ability to work in an international context and strong English language skills (C1)
- Excellent skills with MS Office and quick learner (as the user) of other systems
- Team player and open-minded
- Willingness to travel regularly in Europe, including overnight stays

What we offer

- The annual gross minimum wage for this position according to the Austrian Act on Equal treatment is € 69.000 (full-time, 40h/week), with willingness to negotiate overpayments in line with the market, depending on experience and qualifications.
- Up to 50% home office to maintain a good balance between work and leisure time
- A brand new modern and fully accessible office
- A friendly and cooperative team with interesting projects
- Individual development opportunities in an international company

Your benefits



up to 50% home office



modern working environment



Flexitime



working in a sustainable industry

Are you interested in the position?

We are looking forward to receiving your CV together with a letter of motivation (including possible starting date and salary expectations) and please kindly note that we will only accept applications via [this link](#).

We kindly ask you to take note that RNE cannot cover applicants' travel expenses for interviewing processes.